

The shipping lock, which prevents the transporter from moving during shipment, must be installed before the library is packaged for shipment. The shipping lock is installed in the top center of the library and is held in place with a small label or a piece of tape.

**⚠ Caution** Severe damage can occur if the library is not packaged correctly. **You may be invoiced if the library is damaged due to improper or insufficient packaging.**

**⚠ Caution** Failure to install the shipping lock before shipping the library can result in damage to the transporter and other interior components.

**Note:** Refer to the *Spectra T50e User Guide* for detailed instructions for exporting cartridges from the library, removing the tape drives, and removing the library from a rack.

1. Use your backup software and the BlueScale user interface to export all of the cartridges from the library.
2. Power off the library and disconnect all cables from the back of the library.
3. Remove all tape drives from the library. If you are returning the tape drives, package them using their original packing materials.

**Note:** Contact Spectra Logic if you do not have the original tape drive packing materials (see [Contacting Spectra Logic on page 2](#)).

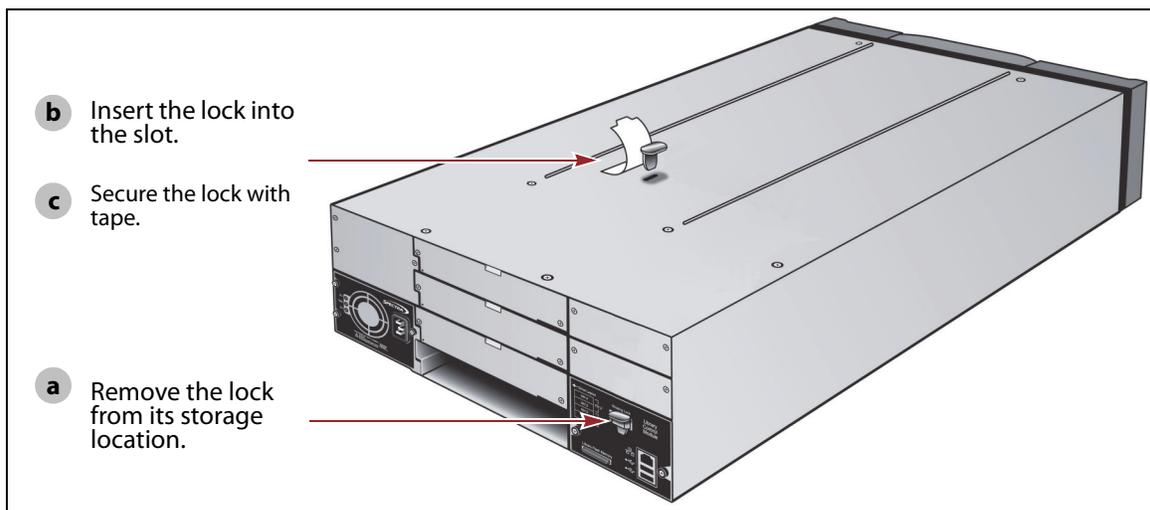
4. Install the shipping lock. If you cannot access the top of the library while it is in the rack, first remove the library from the rack (see [Step 5 on page 2](#)).

**⚠ Caution** If you must remove the library from the rack in order to access the top of the library, keep the library as level as possible as you lift it out of the rack. Tipping the library without the shipping lock in place may result in severe damage to the transporter.

- a. Locate the shipping lock in its storage slot on the back of the library and remove it.

**Note:** If you cannot locate the original shipping lock, use the new lock that is included in the T50e packaging kit.

- b. Slide the lock into the slot in the top of the library.
- c. Secure the lock in place using a piece of tape.



**Figure 1** Install the shipping lock before packaging the library for shipment.

5. If the library is installed in a rack, remove it from the rack.



**Warning**

The library weighs approximately 34.4 lb. (15,6 kg). Two people are needed to move or lift the library. Most of the weight is toward the back of the library.

**Warnung:** Der Library hat ein Gewicht von ungefähr 15,6 kg (34.4 lb). Zwei Personen sind notwendig, zu verschieben oder Aufhebung der Library. Die meisten des Gewichts ist auf der Rückseite der Library.

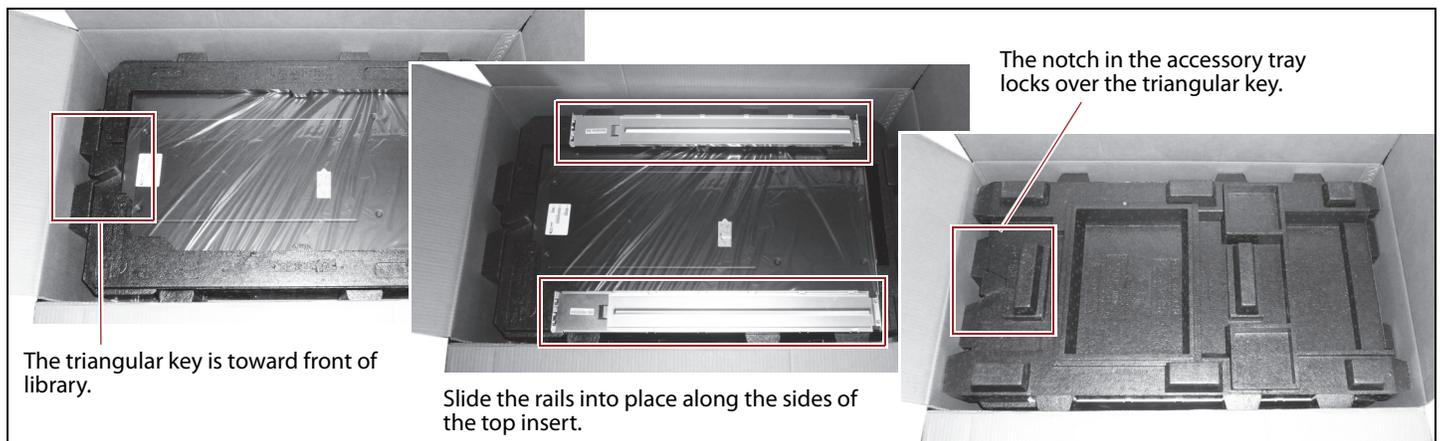


**Caution**

If you did not install the shipping key before removing the library from the rack, keep the library as level as possible as you lift it out of the rack. Tipping the library without the shipping lock in place may result in severe damage to the transporter.

6. If you have not already done so, install the shipping lock (see Step 4 on page 1).

7. Package the library using the foam inserts and box in the T50e packaging kit.



**Figure 2** Package the library for shipment.

- a. Place the bottom foam insert in the box and then place the library on the insert so that it fits flat in the cutout.
  - b. Orient the top foam insert with the triangular key toward the front of the library.
  - c. Place the two halves of the top foam insert over the library so that the halves lock together and fit firmly against the top of the library.
  - d. Slide the two rack mounting rails into place on each side of the top insert.
  - e. Place the accessory tray in the box so that triangular notch in the tray engages the triangular key in the top foam insert.
  - f. Tape the box securely closed.
8. If you are returning the library to Spectra Logic, use the return label and instructions that were included with the packaging kit when preparing to ship the library. If you cannot locate these, contact Spectra Logic for another copy. The return label and Return Merchandise Authorization (RMA) printed on it are used to associate the returned library with your account. To avoid being invoiced for failure to return the library, do not ship it back to Spectra Logic without the RMA information on the return label.

## CONTACTING SPECTRA LOGIC

To obtain general information	SpectraGuard Technical Support
<p><b>Spectra Logic Web Site:</b> <a href="http://www.spectralogic.com">www.spectralogic.com</a></p> <p><b>United States Headquarters</b>      <b>European Office</b></p> <p>Spectra Logic Corporation      Spectra Logic Europe Ltd. 6285 Lookout Road      Venture House Boulder, CO 80301      Arlington Square, USA      Downshire Way Bracknell, RG12 1WA</p> <p><b>Phone:</b> 1.800.833.1132 or      <b>United Kingdom Phone:</b> 1.303.449.400      44 (0) 870.112.2150</p> <p><b>International:</b>      <b>Fax:</b> 44 (0) 870.112.2175 1.303.449.6400</p> <p><b>Fax:</b> 1.303.939.8844</p>	<p><b>Web Site:</b> <a href="http://support.spectralogic.com">support.spectralogic.com</a></p> <p><b>Documentation:</b> <a href="http://support.spectralogic.com/documentation">support.spectralogic.com/documentation</a></p> <p><b>United States and Canada</b>      <b>Europe, Middle East, Africa</b> <b>Phone:</b>      <b>Phone:</b> 44 (0) 870.112.2185</p> <p><b>Toll free US and Canada:</b>      <b>Deutsch sprechende Kunden</b> 1.800.227.4637      <b>Phone:</b> 49 (0) 6028.9796.507</p> <p><b>International:</b>      <b>Email:</b> 1.303.449.0160      <a href="mailto:spectralogic@stortrec.de">spectralogic@stortrec.de</a></p>